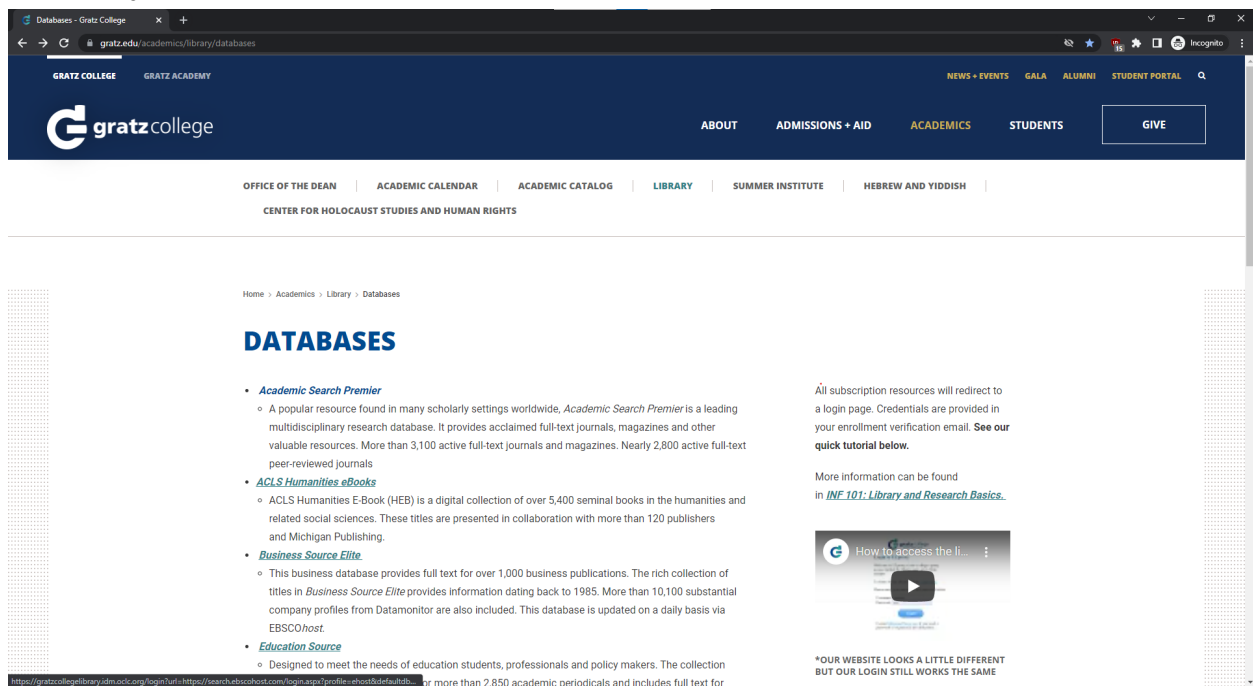


To Login to Our Databases or Journals:

Starting with the Gratz Databases (<https://www.gratz.edu/academics/library/databases>) OR Journals (<https://www.gratz.edu/academics/library/journals>) pages, click on your preferred database/journal.



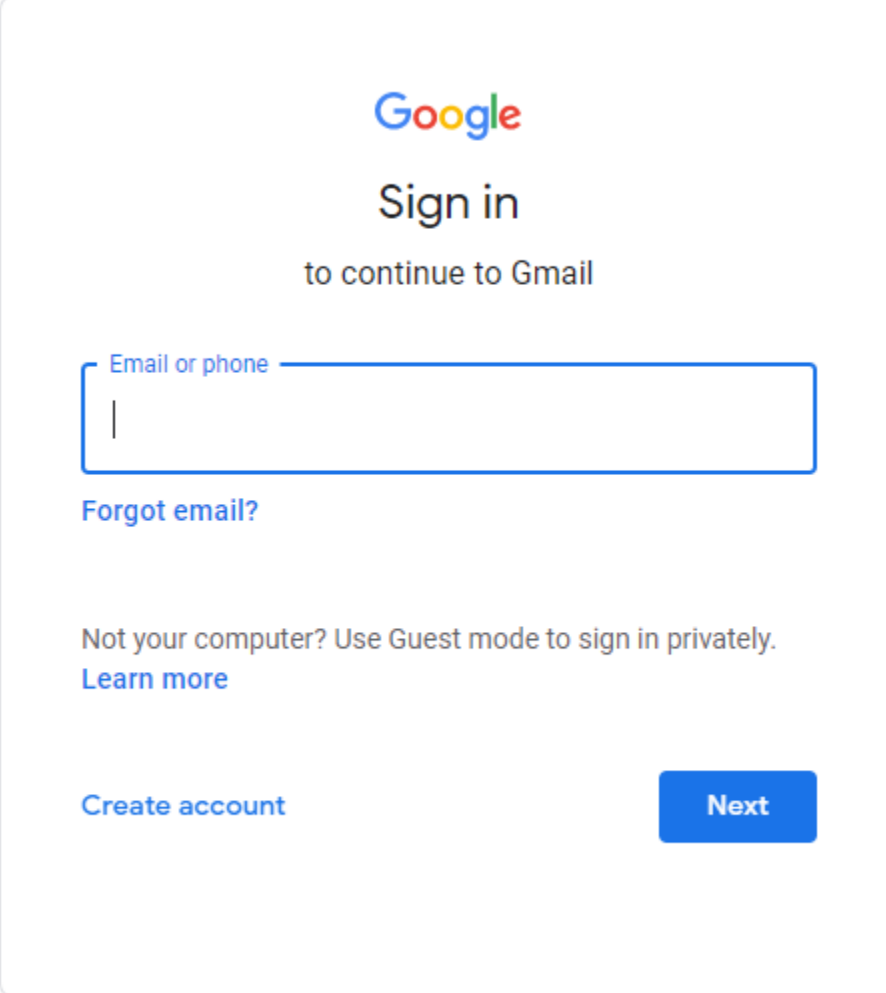
The screenshot shows a web browser window displaying the Gratz College Databases page. The browser's address bar shows the URL <https://www.gratz.edu/academics/library/databases>. The page features a dark blue header with the Gratz College logo and navigation links for ABOUT, ADMISSIONS + AID, ACADEMICS, STUDENTS, and GIVE. Below the header, there are links for OFFICE OF THE DEAN, ACADEMIC CALENDAR, ACADEMIC CATALOG, LIBRARY, SUMMER INSTITUTE, and HEBREW AND YIDDISH, along with the CENTER FOR HOLOCAUST STUDIES AND HUMAN RIGHTS.

The main content area is titled "DATABASES" and lists several resources:

- **Academic Search Premier**
 - A popular resource found in many scholarly settings worldwide, *Academic Search Premier* is a leading multidisciplinary research database. It provides acclaimed full-text journals, magazines and other valuable resources. More than 3,100 active full-text journals and magazines. Nearly 2,800 active full-text peer-reviewed journals
- **ACLS Humanities eBooks**
 - ACLS Humanities E-Book (HEB) is a digital collection of over 5,400 seminal books in the humanities and related social sciences. These titles are presented in collaboration with more than 120 publishers and Michigan Publishing.
- **Business Source Elite**
 - This business database provides full text for over 1,000 business publications. The rich collection of titles in *Business Source Elite* provides information dating back to 1985. More than 10,100 substantial company profiles from Datamonitor are also included. This database is updated on a daily basis via EBSCOhost.
- **Education Source**
 - Designed to meet the needs of education students, professionals and policy makers. The collection of more than 2,850 academic periodicals and includes full text for

On the right side of the page, there is a note: "All subscription resources will redirect to a login page. Credentials are provided in your enrollment verification email. See our quick tutorial below." Below this note, it says "More information can be found in [IHE 101: Library and Research Basics](#)." There is a video player with the title "How to access the li..." and a play button. At the bottom right, a note states: "*OUR WEBSITE LOOKS A LITTLE DIFFERENT BUT OUR LOGIN STILL WORKS THE SAME".

You should be brought to a Google Sign in page as seen below:



The image shows a Google Sign in page. At the top center is the Google logo. Below it, the text reads "Sign in" and "to continue to Gmail". There is a text input field with the placeholder text "Email or phone" and a vertical cursor. Below the input field are three links: "Forgot email?", "Not your computer? Use Guest mode to sign in privately. Learn more", and "Create account". At the bottom right is a blue button labeled "Next".

Your Gratz account is set up to be similar to your WITS account. For example, if your account is witsaccount@wits.edu, your Gratz account would be wits_witsaccount@student.gratz.edu. Enter your Gratz account into the "Email or Phone" field and click the "Next" button. Then enter your password into the "Enter your Password" field and click the "Next" button

Setting Up Your Login:

The first time you attempt to access our Databases or Journals, you will need to set up your account which can be done following the below instructions.

Starting with the Gratz Databases (<https://www.gratz.edu/academics/library/databases>) OR Journals (<https://www.gratz.edu/academics/library/journals>) pages, click on your preferred

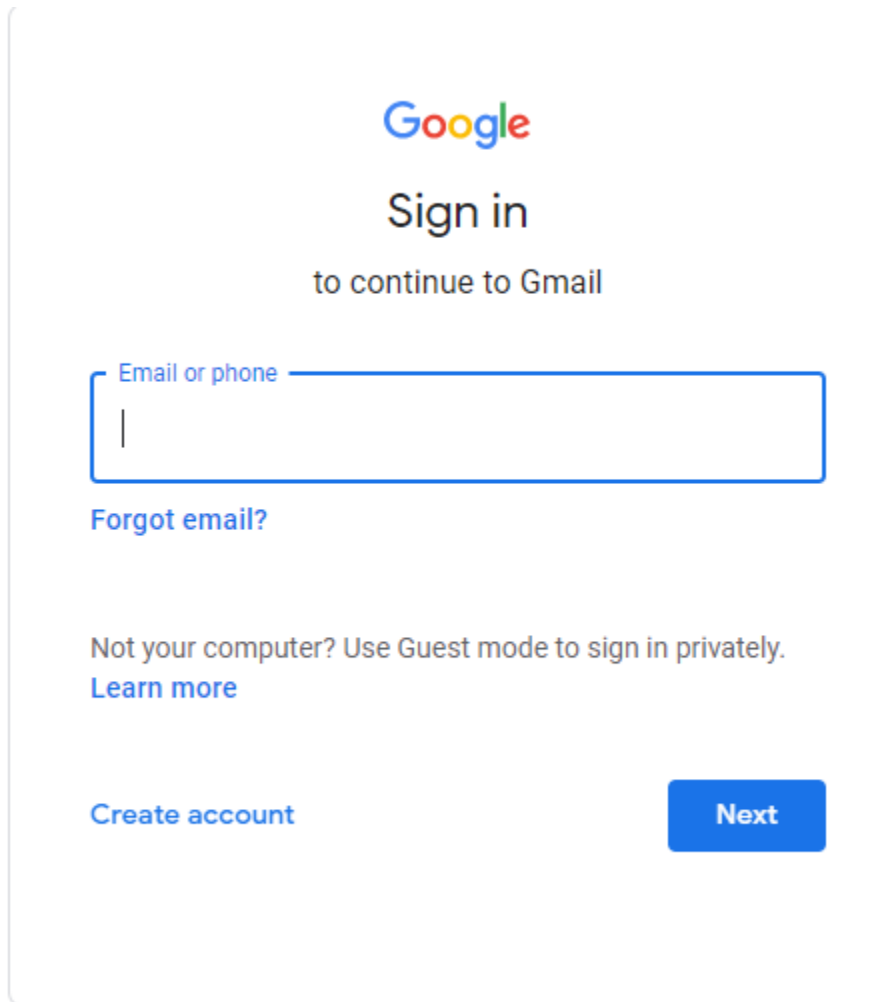
database/journal (for simplicity, you may select *Academic Search Premier*)

The screenshot shows a web browser window displaying the Gratz College library databases page. The browser's address bar shows the URL <https://gratz.edu/academics/library/databases>. The page features a dark blue header with the Gratz College logo and navigation links for 'ABOUT', 'ADMISSIONS + AID', 'ACADEMICS', 'STUDENTS', and a 'GIVE' button. Below the header, there are links for 'OFFICE OF THE DEAN', 'ACADEMIC CALENDAR', 'ACADEMIC CATALOG', 'LIBRARY', 'SUMMER INSTITUTE', and 'HEBREW AND YIDDISH', along with the 'CENTER FOR HOLOCAUST STUDIES AND HUMAN RIGHTS'. The main content area is titled 'DATABASES' and lists several databases with descriptions:

- Academic Search Premier**
 - A popular resource found in many scholarly settings worldwide, *Academic Search Premier* is a leading multidisciplinary research database. It provides acclaimed full-text journals, magazines and other valuable resources. More than 3,100 active full-text journals and magazines. Nearly 2,800 active full-text peer-reviewed journals
- ACLS Humanities eBooks**
 - ACLS Humanities E-Book (HEB) is a digital collection of over 5,400 seminal books in the humanities and related social sciences. These titles are presented in collaboration with more than 120 publishers and Michigan Publishing.
- Business Source Elite**
 - This business database provides full text for over 1,000 business publications. The rich collection of titles in *Business Source Elite* provides information dating back to 1985. More than 10,100 substantial company profiles from Datamonitor are also included. This database is updated on a daily basis via EBSCOhost.
- Education Source**
 - Designed to meet the needs of education students, professionals and policy makers. The collection for more than 2,850 academic periodicals and includes full text for

On the right side of the page, there is a note: "All subscription resources will redirect to a login page. Credentials are provided in your enrollment verification email. See our quick tutorial below." Below this note, it says "More information can be found in [INF 101: Library and Research Basics](#)." There is also a video thumbnail titled "How to access the li..." with a play button icon. At the bottom right, a note states: "*OUR WEBSITE LOOKS A LITTLE DIFFERENT BUT OUR LOGIN STILL WORKS THE SAME".

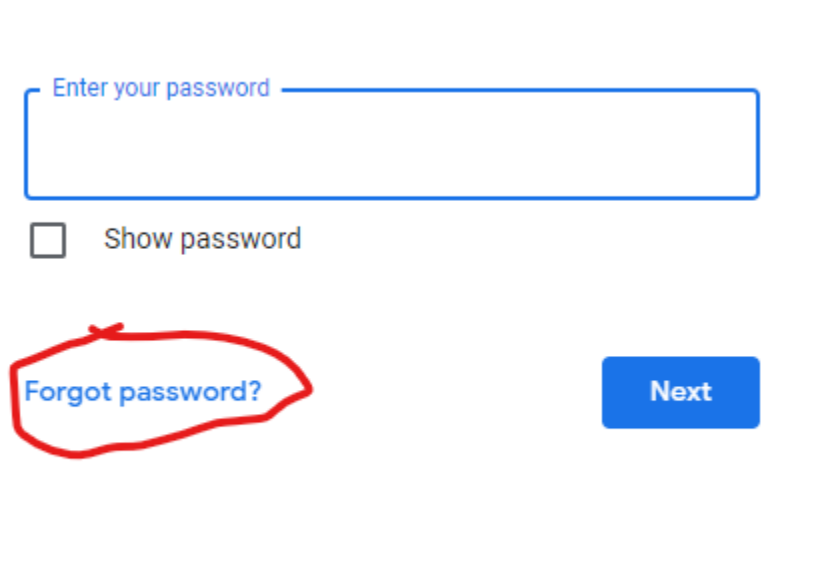
You should be brought to a Google Sign in page as seen below:



The screenshot shows the Google Sign in page for Gmail. At the top is the Google logo, followed by the text "Sign in" and "to continue to Gmail". Below this is a text input field with the placeholder "Email or phone" and a vertical cursor. Underneath the input field is a link for "Forgot email?". Further down, there is a message: "Not your computer? Use Guest mode to sign in privately." with a link for "Learn more". At the bottom left is a link for "Create account", and at the bottom right is a blue button labeled "Next".

Your Gratz account is set up to be similar to your WITS account. For example, if your account is `witsaccount@wits.edu`, your Gratz account would be wits_witsaccount@student.gratz.edu. Enter your Gratz account into the "Email or Phone" field and click the "Next" button.

It will then prompt for a password. Since you do not have the password, you will click "Forgot password".



The screenshot shows the password prompt screen. It features a text input field with the placeholder "Enter your password". Below the input field is a checkbox labeled "Show password". At the bottom left, the link "Forgot password?" is circled in red. At the bottom right is a blue button labeled "Next".

It may then prompt you for the last password you've used with this account, instead, click "Try another way"

Enter the last password you remember using with this Google Account

Enter last password

Show password

[Try another way](#)

[Next](#)

Your WITS email is saved as the recovery address. Enter that account, and click Send.

Get a verification code

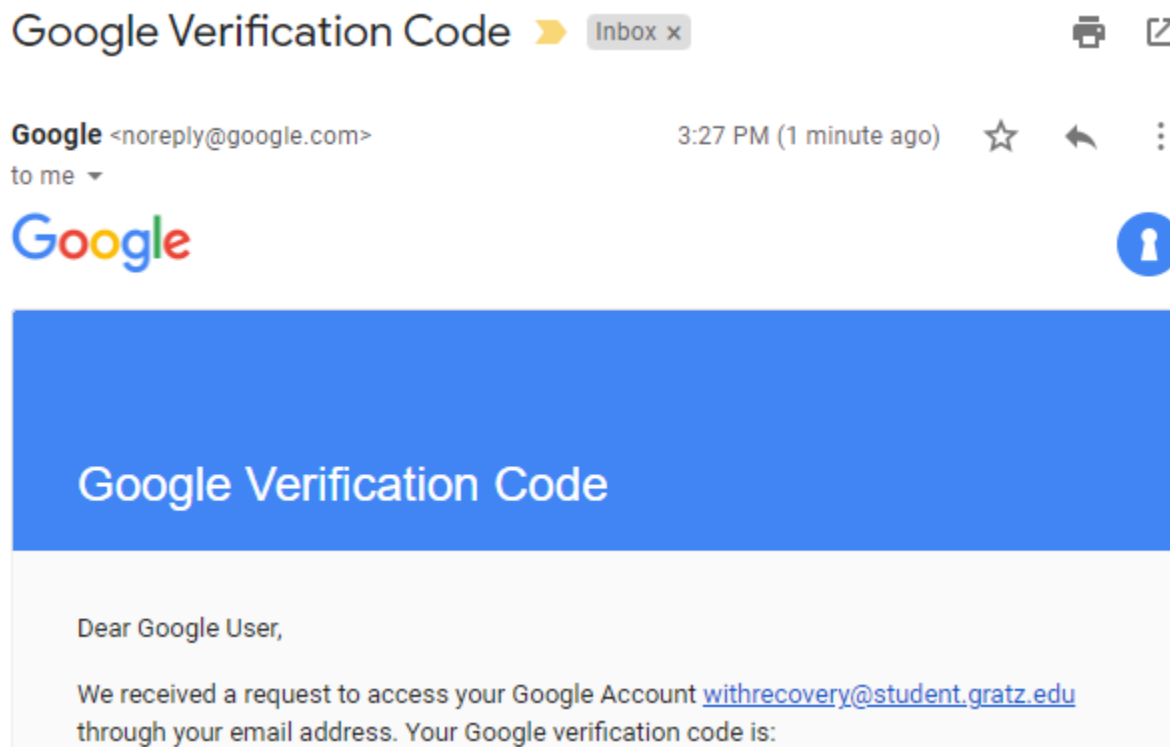
To get a verification code, first confirm the recovery email address you added to your account@gmail.com

Enter recovery email address

[Try another way](#)

[Send](#)

Using a separate device or browser tab, check your email.
You will receive an email at that account that looks like this:



You should see a six-digit number.

Simply enter that number where it says "Enter code", and click Next

An email with a verification code was just sent to
[witsaccount@wits.edu](\"mailto:witsaccount@wits.edu\")

Enter code

[Try another way](#)

[Next](#)

You will then be prompted to create a new password. Create a password that is at least 8 characters long, and then click Next.

Once that is complete, you will be all set to use your Gratz account for library access.